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## UNITY COLLEGE AFTERCARE 2018

### GENERAL INFORMATION

**Aftercare Cell No:** +27 84 762 6180  
**School No:** 081 879 5646 | 010 109 0790

#### PERSONNEL:

The Aftercare Supervisor is Hazel Kekana.

#### ENROLMENT:

Enrolment and Indemnity forms are to be completed annually for each child who attends the Aftercare whether on a regular or casual basis. It is of the utmost importance that all information, especially telephone numbers, is kept up to date.

#### MEMBERSHIP:

**Regular** – a child who attends Aftercare full-time, Monday to Friday, during the school term.

**Casual** – a child who attends the Aftercare on selected days or as the need arises throughout the year.

## HOURS OF OPERATION:

The Aftercare is open daily throughout the term from:

Monday & Wednesdays - (15:00 until 17:00pm) Extra mural days.

Tuesday & Thursday - (13:30 / 14:00 until 17:00pm).

Fridays - (13:00 – 17:00pm)

## FEES:

**Regular** - R1 200.00 per month

**Casual** - R 200.00 per day

*If any excursions are undertaken during the holidays or during the term an additional fee may be charged to cover the excursion cost. Excursions during term time are NOT compulsory, your child will be catered for at Aftercare if he/she does not wish to go on the excursion.*

## INVOICING AND PAYMENT ARRANGEMENTS:

Aftercare fees will be invoiced on your school account by our Bursar [Joey de Wit](#) | 087 945 2580. Please note that Aftercare fees will be payable in arrears (for example) January Aftercare will be charged in February.

## TERMINATION OF MEMBERSHIP:

**Regular pupils** – 1 (one) months' notice is required in writing; given to the Principal | [principal@unity-college.org.za](mailto:principal@unity-college.org.za).

## DAILY PROCEDURE DURING TERM TIME:

1. Directly after school each day, children go to Aftercare in order to be marked present.
2. It is advisable for each child to change out of school uniform into civvies.
3. The children then eat lunch which is provided each day.

4. In addition to lunch, juice, biscuits and a fruit are provided as a mid-afternoon snack.
5. After lunch, each child attends a homework session every day from Monday to Thursday. No homework is given on a Friday.
6. Craft type activities are also available.

#### **GENERAL:**

- If your child should leave early to go home ill, or to go home with a friend or be fetched by persons other than those designated, parents must inform the supervisor in writing or SMS on the cell phone. No child may leave Unity College unless the supervisor has been informed by the parent/guardian of the child.
- Your child must be fetched from Aftercare in person.

#### **LATE COLLECTION:**

Please ensure that you collect your child by **NO LATER THAN 17h00**.

Failure to do so will result in your child being suspended from the Aftercare facility and you will have to make alternative arrangements for Aftercare needs.